

EAST COWTON PARISH COUNCIL

Minutes of the Parish Council Meeting

held in the Village Hall

on Monday 9th January 2023 at 7.30pm

2301.01 Present

Councillors: E. Simpson (ES)(Chairman), T. Cramond (TC), J. Shields (JS), A.Wragg (AWr)

In Attendance

District Councillor S.Watson (SW); Clerk: J.Kilsby (JK); 2 members of the public

Apologies for Absence

Councillor J Green (JG); County Councillor A. Wilkinson (AW);

2301.02 Disclosure of Interests

None.

2301.03 Minutes of the Meetings of the Parish Council (PC) on 14th November 2022 and 12th December 2022

It was resolved that the minutes of the meetings on 14th November 2022 and 12th December 2022 are approved and the Chairman duly signed them in order to verify approval.

2301.04 Chairman's Formal Announcements

None

2301.05 Police Report

JS summarised the last Police Report received for the period 14th November 2022 to 13th December (copy appended to the agenda) which included reference to an incident of anti-social behaviour and one offence of violence against the person

2301.06 Financial Accounts

a) Councillors **received and approved** statements of account for the current year to 3rd January 2023 and which, in JG's absence, AWR confirmed she had verified It was accordingly noted that the balances on the PC's bank accounts are as follows:

Community (Current) Account: £ 4646.94

Less unpresented cheques £ 327.12

Premium (Deposit) Account: £ 7775.62

Total: £12095.44

b) It was resolved that the payments by cheque listed below be ratified

Invoice Date	Description	£	Authority
15.12.2022	Amberol Limited - planters	927.30	Public Health Act 1875 s164; Local Govt Act 1972 Sched 14 para 27;Open Spaces Act 1906 s 10; Local Government (Miscellaneous Provisions) Act 1976 s19;
4.1.2023	Glasdon UK Limited - street furniture	2,586.29	Public Health Act 1875 s164; Local Govt Act 1972 Sched 14 para 27;Open Spaces Act 1906 s 10; Local Government (Miscellaneous Provisions) Act 1976 s19;
29.11.2022	Greenbarnes Limited- display board	327.12	Public Health Act 1875 s164; Local Govt Act 1972 Sched 14 para 27;Open Spaces

Chairman signed

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			Act 1906 s 10; Local Government (Miscellaneous Provisions) Act 1976 s19;
*Invoice awaited – paid on basis of delivery note	Sam Turners - water butt and soil	79.97	Public Health Act 1875 s164; Local Govt Act 1972 Sched 14 para 27; Open Spaces Act 1906 s 10; Local Government (Miscellaneous Provisions) Act 1976 s19;

It was further resolved that the payments by cheque listed below be authorised:

Invoice Date	Description	£	Authority
	Clerk's Wages - December	133.33	Local Government Act 1972, s112(2)
	Clerk's Wages - January	133.33	Local Government Act 1972, s112(2)

c) Options explored by Parish Councillors for the appointment of an internal auditor have been unsuccessful and it was resolved that TC should approach a former resident of the village who is qualified to undertake this role and otherwise JK to make enquiries of the person who acted as internal auditor before the last appointee.

2301.07 Insurance

It was resolved that ES and AWr will liaise with the insurers to ensure that it is appraised of the current value of all assets to provide the bespoke cover offered at no additional premium until termination of the current period of insurance

2301.08 Asset Inspections

It was resolved that remedial work to planters and bins be undertaken by volunteers once the weather is suitable whilst noting that in the interim nothing is dangerous. Similarly, it was resolved that pointing repairs be undertaken to the brick bus shelter utilising voluntary help, again when the weather is suitable and noting that the work is to prevent damage through ingress of water in circumstances where the brickwork is presently solid and in no way dangerous. **It was also resolved that** TC should now submit a photograph of the dog bin to Hambleton District Council (HDC) that needs replacing, having failed to secure a successful response to her previous requests pursuant to Minute 2209.07. It was reported that grit in bins which has now been broken down is plentiful and as yet there has been no need to procure a top up supply as previously authorised (Minute 2211.08)

2301.09 Make a Difference Grant Funding

ES reported placement of orders (as Minute 2211.09) but that groundworks had been delayed because of inclement weather although this was likely to be resolved later in the current week. Pending receipt of all invoices the claim for grant funding and VAT reclaim have not yet been submitted.

2301.10 Parish Portal

It was confirmed that an employee of North Yorkshire County Council (NYCC) had telephoned JK and **it was resolved that** all councillors should now check again as to whether they have registered for and can access the portal but in the meantime there was no point in JK speaking to the representative further.

2301.11 Community Assets

It was reported that receipt of the application in respect of The Beeswing has been formally acknowledged by letter from HDC with confirmation that all necessary information has been submitted; the application in respect of the Arden Arms has been acknowledged but receipt of all relevant information is being checked before a formal letter will be issued.

Chairman signed

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2301.12 Request Concerning a Memorial Bench

ES has not heard further from the potential donors. In the meantime, **it was resolved that** JS will circulate a draft Memorials Policy for consideration by councillors at the meeting in March.

2301.13 Recruitment of a New Parish Clerk

It was reported that to date no expressions of interest have been received but the post continues to be advertised.

2301.14 Casual Vacancy for a Parish Councillor

It was reported that there had been no applications for election and that a notice indicating therefore the PC's intention to co-opt has been posted on the noticeboard.

2301.15 Email Communications

Difficulties in opening a new outlook address to run within the somewhat dated version of Office 2016 operated by the Clerk were reported and the need to replace the laptop and software noted. **It was resolved that JS** should continue to explore solutions.

2301.16 Data Protection Review

In JG's absence this item was adjourned to the PC's meeting in March.

2301.17 Website Accessibility Review

It was resolved that TC should now complete this for the PC meeting in March.

2301.18 Planning applications

- a) It was reported that application numbers 220227/FUL and 220228/LBC (Old Vicarage) had been granted
- b) The position concerning permitted development 22/02387/APN (Manor House Farm) and the discharge of conditions in relation to applications numbered 21/00649/DCN and 21/00729/DCN (Corn Hill Farm) and 22/00810/DCN (OS Field No 4600 were noted

2301.19 Public Participation

In response to a query by a member of the public SW confirmed that there is to be a site meeting to discuss the application for planning in relation to the land to the east of Birkby Lane (application number 21/01361/OUT) 16 January 2022 to which the PC is usually invited to send a representative and which the public can normally observe. No details have been received by JK and it was resolved that she should make enquiries and that ES, AWr and TC would attend.

2301.20 Date and time of the next meeting

It was resolved that the next meeting of the PC will take place on Monday 13th March 2023 at 7.30pm in the Village Hall

2301.21 Any Other Business

ES highlighted forthcoming training and a councillors' forum hosted by Yorkshire Local Councils Associations. She also expressed the PC's appreciation and thanks for the village Christmas tree provided by the Community Shop, BRM Limited and The Beeswing.

ES advised all those present that BRM Limited has been awarded Farm Machinery Dealer of the Year.

A Staying Safe Online event in the village hall by the police on 23rd February at 7.30pm was also announced.

2301.20 Meeting Closed

There being no further business, ES closed the meeting at 8.40 pm.